

RESERVE SITES INFRASTRUCTURE ROUNDTABLE

Meeting Notes

| | |
|----------------|--|
| Meeting Title: | Infrastructure Roundtable |
| Date: | 24 March 2015, 7pm |
| Location | Committee room 1, WDC |
| Chaired By | Cllr Neil Marshall |
| Present: | See Membership List As Modified By Apologies Penelope Tollitt (Head of Planning & Sustainability, WDC) Phil Jones (Phil Jones Associates) Gill Markhan (Gomm Valley & Ashwells Liaison Group) Gerard Coll (WDC Lead Officer) |
| Apologies | Cllr David Shakespeare (Bucks County Council) Natasha Howard (Terriers Farm Liaison Group) Sue Wagner (Slate Meadow Liaison Group) Stewart Armstrong (Abbey Barn Liaison Group) – Arthur Winning deputising |

| Points of Agreement/Actions | Notes | Action | Completed |
|------------------------------|--|--------|-----------|
| 1. Introduction | The Chairman introduced himself and welcomed the attendees to the inception meeting of the Reserve Sites Infrastructure Roundtable. After introductions around the table the Chairman explained that the first meeting of the group would be largely administrative in agreeing terms of reference etc but that there would be a feedback presentation from the recent infrastructure workshop. | | |
| 2. Terms of Reference | <p>The Chairman introduced the draft Terms of Reference (ToR) of the group and described the purpose and the role of the group which will be to review the evidence on infrastructure, identifying critical infrastructure priorities, and assessing how each site can best contribute towards resolving infrastructure issues.</p> <p>The membership of the group will be made up of Bucks County Council elected Members whose divisions include the reserve sites, two nominated representatives of each of the site liaison groups and a representative each from the High Wycombe Society and the Chiltern Society.</p> <p>The Chairman stated that each meeting of the group will be themed on a different infrastructure topic with specialists and service providers being</p> | | |

| | | | |
|--|---|--|-------------------------------------|
| | <p>invited to present and take questions at each meeting.</p> <p>It was agreed that the section 1 of the draft ToR should be amended to add health and green infrastructure to the examples of infrastructure types that will be covered by the group.</p> <p>Questions were raised as to what role the group may have in recommending how Section 106 and Community Infrastructure Levy (CIL) funding should be used and prioritised. The Chairman and PT gave an overview of S106 and CIL and it was agreed that the group should have a role in making recommendations on how funding should be used to improve infrastructure provision and that the terms of reference should have this added as extra point under section 2.</p> <p>It was agreed that GC would give the group a fuller briefing on CIL/S106 at a future meeting.</p> <p>PT raised the point that the group may wish to invite the developers to take part in some of the meetings. It was agreed that the ToR be amended to state that developers may attend the group meetings for certain items at the group's behest.</p> <p>Subject to the amendments proposed the Terms of Reference for the Infrastructure Roundtable were agreed. It was agreed that the ToR are not final and could be amended in the future if required and agreed.</p> | <p>GC to amend ToR</p> <p>GC to amend ToR</p> <p>GC to amend ToR</p> | <p>30/3</p> <p>30/3</p> <p>30/3</p> |
| 3. Information sharing | <p>Agreed that agendas, minutes etc will be shared through email and group consented to email addresses being shared amongst the group.</p> <p>GC and PT explained that draft minutes of each meeting will be shared through email and agreed at the start of the next meeting. The minutes will then go on the website.</p> <p>Other information relating to the reserve sites work and groups will be shared through the website and the Weekly Planning Bulletin.</p> | | |
| 4. Feedback from 7 March Infrastructure | <p>Phil Jones, transport consultant from Phil Jones Associates, presented feedback from the 7 March Infrastructure workshop.</p> | | |

workshop

PJ explained that over 50 people attended the Infrastructure Workshop with the structure of the day primarily being participants working in groups with brief presentations throughout the day. The objectives of the day were for participants to identify and prioritise current infrastructure issues and deficiencies, and possible solutions.

The first part of the day was focused on transport issues which overran as there was a great deal of discussion.

Firstly groups were asked to set out the current transport issues and the impacts, identifying locations on maps and writing up the issues on flip charts. Each group were then asked to prioritise the top two issues on each flipchart.

The most identified issue was congestion on the A40 between the town centre and Loudwater including the junctions with Hammersley Lane, Micklefield Road, Cock Lane and the retail park.

Other issues identified included north/south route congestion through the town and congestion on routes such as Abbey Barn Lane and Daws Hill Lane.

Other problems identified included poor bus links, poor bus/train coordination and excessive school traffic.

PJ then gave a brief summary of the presentation he did at the workshop presenting that Department for Transport traffic count data shows traffic has actually fallen nationally over the past 10 to 15 years, although it was acknowledged that in some areas localised congestion may have increased. Some slides from the previous Jacobs traffic modelling work were also presented, showing am and pm peak flows, through trips through High Wycombe and where trips were originating and ending. The model shows that 30% to 35% of trips originate and end in the study area (page 69 of final report).

The model shows that there are few through trips on the A40 London Road, with the bulk of traffic being local. The group agreed detailed evidence of

| | | | |
|--|---|--|-------------|
| | <p>this nature is required to come to appropriate solutions e.g. a road bypassing the London Rd (if possible) would not effectively deal with congestion as the traffic is localised.</p> <p>PT advised that Jacobs have been re-commissioned to update and refine the traffic modelling with the study area expanded to include Bourne End. The results are expected in June and will be presented to the group.</p> <p>PJ went on to outline that the groups at the Infrastructure workshop when given choices on alternative traffic growth scenarios, and there was a broad agreement that we can't plan for unmitigated traffic growth through building more and more road capacity, but rather aim for little or no growth in overall traffic through providing attractive transport alternatives.</p> <p>PJ then gave a summary of proposed measures that the groups put forward, with improved bus services being the most prioritised measure, ahead of highway schemes, dealing with school traffic, and rail and light rail services.</p> <p>PJ summarised the afternoon session of the workshop which discussed community and social infrastructure such as schools, health, open space and also drainage and utility infrastructure. The most common issues identified were school capacity, lack of A&E services, capacity of GP surgeries, loss of green spaces, sewage capacity, surface water flooding and water pressure.</p> <p>A full report of the Infrastructure Workshop is being finalised and will be send to the group and placed on the website in due course.</p> | <p>BCC/Jacobs to be invited to present to the group when updated modelling work complete</p> <p>GC to send final report to group members and get on website when it is finalised</p> | <p>30/3</p> |
| <p>5. Future meeting schedule</p> | <p>Thames Water have confirmed their attendance at the next meeting scheduled for 14th April with the focus of the meeting being on water and sewerage. The Environment Agency and Bucks County Council Strategic Flood Management Team will also be invited.</p> | | |

| | | | |
|---------------|--|--|--|
| | <p>It was agreed that sites that may have specific flood issues such as Slate Meadow will deal with the specifics at a future site specific liaison group meeting.</p> <p>It was also agreed that as some of the Infrastructure Roundtable meetings will be focused on the cumulative impact of the four High Wycombe sites, the Slate Meadow representatives can choose which meetings to attend.</p> | | |
| 6. AOB | It was agreed that the next meeting will commence at 7.30pm on the 14 th April. | | |

| Agreed Membership List | |
|-------------------------------|--------------------------------------|
| Cllr Katrina Wood | Bucks County Council |
| Cllr Julia Wassell | Bucks County Council |
| Cllr Val Letheren | Bucks County Council |
| Cllr Lesley Clarke | Bucks County Council |
| Cllr Mike Appleyard | Bucks County Council |
| Cllr David Shakespeare | Bucks County Council |
| Nigel Phillips | High Wycombe Society |
| Mike Chadwick | Chiltern Society |
| Phil Hooper | Gomm Valley & Ashwells Liaison Group |
| Tony Garner | Gomm Valley & Ashwells Liaison Group |
| Liz Johncock | Abbey Barn Liaison Group |
| Stuart Armstrong | Abbey Barn Liaison Group |
| Brian Swain | Terriers Farm Liaison Group |
| Natasha Howard | Terriers Farm Liaison Group |
| Simon Fowke | Slate Meadow Liaison Group |
| Sue Wagner | Slate Meadow Liaison Group |