

Princes Risborough Steering Group meeting		
Date of Meeting:	Tuesday 22 November 2016 at The Princes Centre, 6pm	
Present:	Bill Bendyshe-Brown David Johncock Jim Stevens Alan Turner Matthew Walsh Andy Ball Linda Cannon Clegg Rosie Brake Penelope Tollitt Sarah Barfield Rolf Van Apeldoorn Stuart Baxter David Knights Charles Vint Gary Hall Richard Clayton	Buckinghamshire County Council WDC Cabinet Member for Planning & Sustainability PRTC Roll B Agent for HS2 select committee WDC Member and Deputy Cabinet Member for Planning & Sustainability Chairman, PRTC Chairman and Risborough Business Group WDC Member and PRTC Chairman, RARA Principal Planning Policy Officer, WDC Head of Planning & Sustainability PA to Head of Planning & Sustainability (note taker) Longwick-cum-Ilmer Parish Council Askett Society WDC Member Monks Risborough Society PRTC & WDC Member RACP
Apologies:	Ian Moore	Princes Risborough School
Did not attend:	John Coombes Andy Quigley Ian Manktelow	PRTC Risborough Rangers Strategic Planning Manager, WDC

Minutes	Action
(1) Minutes of previous meeting 12 October 2016	
Draft minutes of these minutes had been circulated to the group for comment. No comments received. Approved	
(2) Actions arising	
<p>RB advised the group that she has been on this group since June 2015, however the Local Plan is now reaching a critical period and the team are under a lot of pressure. Therefore her resources need to be with helping the main team and in order to help with that something needs to give. Therefore she will no longer be attending the Steering Group meetings and that Penelope Tollitt has now taken on this role with Sarah taking notes. RB thanked everyone for their support and that she will clearly continue helping the steering group but just won't be at meetings. MW on behalf of the group also thanked RB for everything that she has done, including attending public meetings, giving her support.</p> <p>RB confirmed that all her actions have all been done. Other actions are</p>	

<p>covered in the main matters of the agenda</p> <p>Item 4 – MW to circulate PRTC minutes about CIL Remind DF about his actions</p>	<p>MW</p>
<p>(3) Report from the transport working group</p>	
<p>The SG considered the ‘TWG Report to Princes Risborough Town Plan Steering Group (SG) dated 16 November 2016’ and noted that this related to matters arising from the first meeting of TWG held on 2 November.</p> <p>The following was noted:</p> <p>Relief Road:</p> <p>The relief road wasn’t discussed as Dan Fenn (WDC Highways Consultant) wasn’t available to attend, this will now be discussed on 15 December. Also noted that questions have been raised with DF and these are still awaiting a response. RB has these questions and will pass to PT.</p> <p>JAS asked if BCC could attend the working group meetings– RW will follow up.</p> <p>Update from BBB:</p> <p>(a) Local Enterprise Partnership and the County Council has now allocated resources to develop a transport strategy overview relating to the growth agenda in Buckinghamshire.</p> <p>(b) MVAs’s have been secured and will be put onto Crowbrook Rd and Mill Lane over two 1-week periods.</p> <p>ToR Transport Working Group (attachment 2):</p> <p>Membership - PT advised that Dan may not be at every meeting and that he is not a member of the group and therefore could the ToR be amended. It was agreed to go through PT re DF attending meetings and that PT will check if Dan is available to attend on the 15 December. PT will advise in due course. Once change has been done ToR are approved.</p> <p>The draft rat-running report:</p> <p>An update from WDC is required on the traffic modelling work that is being carried out to assess what impact the draft rat run report proposals will have on the existing rat running and the routes the new development traffic will take on the local road network. RB advised that once we have the results these will be shared, which will enable</p>	<p>RB/PT</p> <p>RW</p> <p>PT</p> <p>RB</p>

<p>all of us to be more informed.</p> <p>The working group will consider the draft rat running report at the meeting on 15 December and then it is hoped to report back on the final report to the steering group asking them to adopt, then to ask WDC to adopt within the Local Plan. We should also have the tech info back from Jacobs and data from BBB. RB noted the requirement from the working group minutes to assess impacts on existing rat running and the routes taken by development traffic. JAS asked RB to check that Jacobs brief covers the aforementioned issues. There is more work to be done on this.</p>	<p>RB</p>
<p>TC enhancements and priorities:</p> <p>The SG was asked to formally request WDC to place higher priority on developing New Road/Horns Lane proposals and S106 requirements. Timescales are requested. This is to be discussed at the next TWG meeting and to become a standard item on the SG agenda.</p> <p>DJ suggested the working group / steering group should develop a starter for 10 on scheme ideas.</p>	<p>SB</p>
<p>S106 – deal with each application coming forward and sort out what scheme putting forward.</p>	
<p>Bring in the WDC projects team (CB) as he knows what's possible/what's not/can advise etc – formal request for assistance to be made.</p>	<p>PT</p>
<p>Did have scheme about 5 years ago, where can this be found? WDC Policy docs – discussed with fire service, TC may have copy.</p>	<p>AT</p>
<p>GH suggested it could be a public / private delivery comparable to Handy Cross Hub. DK urged that this would be an opportunity to be less Wycombe-centric.</p>	
<p>Chiltern Rail:</p>	
<p>There is a EWR meeting coming up either 6 or 12 Dec.</p>	
<p>Parking at the station will require a huge increase in capacity.</p>	
<p>Work commissioned by WDC on parking is being done but this is not finalised, once this is this will make interesting reading and evidence the need to improve capacity at station.</p>	<p>PT</p>
<p>BBB suggests we (steering group) should write to DfT to outline what we expect in the next franchise and what the commitments are, with input from BCC. It was agreed that a coordinated approach would be needed across the steering group, WDC and BCC.</p>	

<p>(4) Report from the sports working group – terms of reference</p>	
<p>This is proving to be a struggle at the moment – Matt to speak to Linda for a day time meeting and once team has got together we will share ToF. Noted that Linda is away 1-13 December</p>	
<p>(5) Diversity/gender balance in the steering group and workings groups</p>	
<p>At last month's meeting it was discussed about having more female members on the group as this showed an imbalance and having more women on group is quite important – indeed, critical in terms of sport and transport (for example)</p> <p>SB and DK reminded the group that this had been discussed before and that the conclusion had been that the SG incorporates an appropriate range of interest groups and to extend it would make the group unmanageable. However, the group would co-opt people in for certain topics, which hasn't yet been achieved.</p> <p>It was suggested to go back to the stakeholder groups to possibly identify female members. Matt was cautious about having new faces at the SG because of the need to get up to speed.</p> <p>MW will contact PRS to arrange to have a focus group with pupils and students who are local to Risborough.</p> <p>Need good balance of people, younger/older as give a different perspective on things/bus users? MW will also approach primary schools to invite participation by PTAs / parent governors (LCC to provide contacts).</p> <p>Another possible focus group might be with businesses, though BBB observed that they are hard to engage.</p> <p>Connections with rugby club/tennis club/hockey ?</p> <p>PT suggested that the transport working group ToR add 'strive to seek out a diversity of opinions' (or similar) to cover the need for diversity of input.</p> <p>Noted that people do have busy lives so this might be a struggle to get people to come/commit etc</p>	<p>MW</p> <p>MW</p>
<p>(6) Update on GP surgeries</p>	
<p>Meeting has taken place with Wellington House and have opened up dialogue with cross keys which Sue Griffiths is chasing, if no joy then perhaps make contact with the senior practitioner?</p> <p>BBB advised that as there is no capacity to expand as no room, people would welcome a new centre which offers better services or additional services.</p> <p>BBB noted that the Head of CCG is now aware of proposal for new</p>	

centre. Only interested if offering additional services.	
(7) Note on Community Land Trusts	
Last year we had presentation on CLTs. Is this presentation still available? RB to find and resend along with anything that is found. Adjourned for next meeting. To be discussed at next meeting of PRTC on 29 November. RW can assist with this.	RB
(8) Phased approach to delivery	
RB is still working on this and is going to December Cabinet, aim is to put more information in the public domain about phasing of work/delivery of infrastructure/new road.	
The draft report will be shared with Matt and Jim for comment	RB
The email from RB re the infrastructure report Feb 16, has the SG seen this as JS hasn't and had we had earlier input would it have added value? The report was previously circulated and on WDC's website, and was put together following sessions the SG had had on infrastructure, and the infrastructure table included in the main draft Town Plan PT asked if there was something in the report that is wrong or missing?.	
In the light of the infrastructure discussion at the last SG, infrastructure to be an item for the next meeting – any gaps in the infrastructure report to be identified.	SB
BBB mentioned that the work RB is doing BCC are concerned about the traffic in Longwick Road and how it's already overloaded (see also below in relation to Park Mill Farm)	
BBB spoken to Martin Tett who is also concerned. He also emphasised that Gvt funds are pretty small really and likely to be focused on Aylesbury projects. Little or no scope for further LEP or other bids to deliver option 17 – although perhsp may change with autumn statement.	
DJ/MShaw /BBB are discussing this at the moment.	
GH mentioned the the Government's very recent announcement of £1.3B of roads infrastructure funding and whether this might be an opportunity for PR.	DJ
JS mentioned that it does not appear to be LEP's priority addressing this A4010 issue in PR?	
DJ explained that WDC's position is to discourage viewing A4010 as a strategic N-S route as there are other difficulties along the corridor. The EW expressway should be promoted as an alternative, as confirmed in the recent National Infrastructure Commission report (here).	

<p>LEP did have meeting early this year and made it clear it's not their priority and that there is no money for road.</p> <p>JS mentioned that instead it may be better to consider a 'small bid' into the £1.3B government pot, via the LEP, to help fund the town centre public realm and A4010 traffic management improvements.</p> <p>RB observed that when funds come along, Gvt are looking for something that is ready to go and we have to show we have a scheme we can deliver and as the project progresses there will be opportunities</p> <p>There is a meeting with Mark Shaw on 30 Nov and again on 8 Dec and feedback will be given at the next meeting.</p>	
(9) Master planning exercise	
<p>What is master planning all about/what are timescales for all of this?</p> <p>The idea of master planning is that it's a piece of work which sits between the policy set out in the plan and planning applications. It interprets the policy to give clarity on the Council's intention.</p> <p>The HCA have announced capacity funding and the deadline is 9 December and RB will write a bid to get the master planning started and we need to show we can match fund it with a spend for 2016/17 if possible. RB will share drafts with PRTC to see if they would like to make a contribution – will add weight to bid.</p> <p>JS asked what if this bid is unsuccessful and what is 'Plan B' to ensure the master planning happens. PT responded by saying WDC will find one (i.e. a Plan B).</p> <p>Publication version of plan will be taken to Cabinet in March, while developing the master plan exercise alongside as policy developed far enough.</p> <p>Weight/strength – adopted as SPD Have to comply with policy Show better way of meeting objectives DJ – we have adopted the devt brief for Abbey Barn South and Gomm Valley is going through final consultation stage which carries a lot of weight.</p> <p>BBB – agree with DJ – SG long way to run/influence</p> <p>AVDC – slipped their local plan timeline so WDC are following that.</p> <p>DJ confirmed the current timetable for the publication version of the plan: Cabinet March, Council April, if approved 6 week consultation</p>	<p>RB</p> <p>PT</p>

across the district, then submission in July for examination, then wait until hearing with Planning Inspector.

AVDC need to submit plan without delay, we are working together and all of this is in the public domain

Draft Town plan (pg 38) showing relief road, formal status, so developers are bound by what required what to do.

It's the policy that matters more than the MP, so need to get policy right. .Getting MP backed up with SPD status is crucial

(10) Policy team update including key dates (eg HEDNA, Park Mill Farm, DtC etc)

HEDNA
 As a result of the Office of National Statistics population projections in June we had to do a complete re calculation and showed reduction in housing need of 2000 and same for AVDC, CDC/SBDC about 450.

CDC/SBDC/WDC undertaking re-evaluation of sites – unmet need for WDC now down to 1700 from 5000.

Consequently possible that AVDC wouldn't need a new settlement but WDC in no position to confirm this – we await their decision.

In summary:

- Numbers have come down
- WDC have revised our allocations
- There is a timetable to get agreement with AVDC

Our response to the Hearn's report is on the website and was attached to the weekly bulletin.

Park Mill Farm
 Report went to Planning committee last week
 Letter received withdrawing the 2nd application and this is now dead.

17 January 2017 hearing and we are putting together our proofs to win.

The Inspector will want to ask: they had permission for another scheme and why didn't they take it?

Have to push very hard as to why the scheme is not appropriate. We have Mel Radley from County as part of our team also.

CPO might be necessary if chooses not to implement

BBB sought confirmation that the delivery of the underpass has been broached with Network Rail.

<p>RB said we have asked Fion at Atlas to draft up Memorandum of Understanding (MoU), and to start negotiations etc RB has had a number of conversations with EWR about under bridges, underpass. Earlier NR consultation on East West Rail included upgrading of railway crossings so the precedent has been set.</p> <p>On highways advice, it was clarified that WDC have not either ignored or undermined BCC advice (that the development would have a severe impact). The decision was 'minded to grant' subject to further work being done to demonstrate that the highway impacts can be resolved. Building the new road through Sumitomo would be one way that the impact could be resolved, so WDC had reason to believe that solutions were available.</p>	
<p>(11) AOB</p>	
<p>a) PT advised that the Council is speaking to Peter Keen to relocate.</p> <p>b) Infrastructure Priorities - to be added to next agenda. Need to see if overall consensus on priorities.</p> <p>c) MW: latest Crosstalk invites residents to feed in</p> <p>d) MW will source indicative costs for 'super-surgery'</p> <p>e) Tesco – GH still believes they have a part to play in some way – open up dialogue with them to see if they would like to engage with us. GH / MW to try approach Tesco.</p>	<p>SB</p> <p>MW</p> <p>GH/MW</p>
<p>(12) Next Meeting</p>	
<p>Monday 30 January 2017, 6pm, The Princes Centre</p>	