

Princes Risborough Steering Group meeting		
Date of Meeting:	Wednesday 8 July 2015	
Present:	Stewart Baxter Richard Clayton Bill Bendyshe-Brown Ian Churchill Gary Hall David Johncock Alison Maycock David Merchant Ian Moore (IMo) Richard Stevenson Jim Stevens Alan Turner Rolf Van Apeldoorn Matt Walsh Rosie Brake Fionnuala Lennon	Risborough Area Residents Association Risborough Area Partnership Buckinghamshire County Council PRTC and Monks Risborough Society pro tem PRTC and WDC Cabinet Member for Planning and Sustainability, WDC Attended for Dave Maycock, Askett Society Monks Risborough Society Princes Risborough School (for Richard Clayton), Risborough Area Partnership PRTC roll B agent for HS2 select committee PRTC and WDC Longwick Parish Council Risborough business group Planning Policy Officer, WDC ATLAS coordinator for south east
Apologies:	Andy Ball John Coombs Dan Brown David Knights	PRTC PRTC Risborough Rugby Club WDC

Minutes	Actions
(1) Introduction to ATLAS and their role	
Fionnuala introduced herself and explained that ATLAS is part of the Homes and Communities Agency. Their support to the project is free and impartial. RB will share the ATLAS Project Engagement Plan once received.	WDC
(2) Previous Minutes	
The previous minutes were checked and approved. MW reminded the group that the Management Organisation document should add that any material pertinent to the project should be circulated to the steering group. This will be updated. JS also asked that he be kept informed of all the transport work going forwards and this was agreed.	WDC

Minutes	Actions
(3) Notes and actions from the last meeting	
All actions have been completed, apart from WDC to share the Housing and Economic Development Needs Assessment (HEDNA) when finalised, so this is carried forward.	WDC (c/f)
(4) Review of Vision and Objectives	
<p>The group were in broad agreement with the Vision, with some minor adjustments to wording. It was also felt that the Vision could make a more positive statement to support business and employment. After some discussion, it was agreed that the bullet points should be integrated with the other objectives set out in the original terms of reference. IC to revise asap.</p> <p>The group agreed that the draft Vision should be shared at the upcoming engagement for comment.</p>	IC WDC
(5) Report from the Project Board and update from the Project Team	
<p>Since the previous meeting, the project team have:</p> <ul style="list-style-type: none"> • Formally engaged Louise Thomas for urban design and master planning work • Prepared engagement materials for the July events • Got the transport work under way with Jacobs and the County Council • Arranged the next landowner meeting for 9 July • Received the CABA report on the stakeholder workshop, and are awaiting a revised report from Tibbalds to respond to this • Engaged ATLAS as a supporting organisation • Had a conversation with BCC about the potential relocation of the secondary school (noting that the playing fields are essential for the Kop Hill climb). BBB offered to take up the conversation with the County Council Cabinet Member for Education. • Received designs from East West Rail for rail crossing points, including a subway into Wades Park. 	

Minutes	Actions
<p>Since the previous meeting, the project board has:</p> <ul style="list-style-type: none"> • Agreed the approach to the July events. • Agreed the handover of master planning work from Tibbalds to Louise. • Prepared a bid to Cabinet for an advance to fund extra planning resource for the project. 	
<p>(6) Early sight of exhibition material</p>	
<p><i>Development and associated open space areas</i></p> <ul style="list-style-type: none"> • The group were concerned at the range of numbers for potential housing, particularly the upper end at 2,500. They asked for assurance that it would not rise any further and would also like to see a firmer number established as soon as possible. RB explained that the range reflected the 'areas of uncertainty' around the relocation of the sewage works and how much of the Leo/Hypnos site could/should be used for housing. • IC pointed out that integration across the railway line would be key to the success of the expansion. LT explained that the subway into Wades Park will be an important component of this. • About 85 hectares would be available for housing, at different densities. There will be a need to communicate the character of different densities clearly, i.e. that higher densities can still be high quality. • AT asked that the 'local centre' be termed differently to avoid any impression that it might compete with the High Street. • The quality of design should be high (i.e. not like Taylor Wimpey at Didcot); and a good mixture of types of homes. • The group reached a consensus that the plan should say 'up to 2,500'; and that all the materials should be clear in saying that they are DRAFT and 'work in progress'. 	
<p><i>Work in progress in infrastructure issues</i></p> <ul style="list-style-type: none"> • JAS reinforced the need to communicate the current work on road (outer bypass) options to the public; the effect of new road infrastructure on the wider town network; and being clear on the impacts for residents of Shootacre lane and Picts Lane. • High level work has been done on infrastructure needs, but this needs further refinement to inform the 'tipping points' where new facilities are needed. A funding strategy will be developed alongside this which will put together funds from a range of sources, including developer contributions, 	

Minutes	Actions
<p>capital programmes and growth funds accessed through the LEP.</p> <ul style="list-style-type: none"> • BBB emphasised that key infrastructure should come before development. RB agreed that a key element of the funding strategy is to identify the forward funding that will be needed. • The group advised that the consultation events should ask people their opinions about infrastructure and transport in the town. 	
<p>(7) Setting a date for a site visit, and arranging an 'Introduction to Planning'</p>	
<ul style="list-style-type: none"> • The site visit has been arranged for 29 July • RB will arrange for an 'Introduction to planning' to be scheduled in September, to be offered to the steering group in the first instance, and thereafter to other interested parties in the north of the district. 	<p>RB</p> <p>RB</p>
<p>(8) Setting the programme of meetings – dates and topics</p>	
<ul style="list-style-type: none"> • The monthly meeting of the steering group will continue, with meetings at 7pm on 12 August and 9 September. • A further infrastructure issues day will be planned (provisionally 17 or 19 August). 	<p>RB</p>
<p>(9) AOB</p>	
<ul style="list-style-type: none"> • There was no other business. 	
<p>(10) Next Meeting</p>	
<p>Wednesday 29 July Site visit and transport workshop 7 p.m. Wednesday 12 August at the Princes Centre</p>	