

Princes Risborough Steering Group – inception meeting		
Date of Meeting:	Thursday 11 June 2015	
Present:	<p>Andy Ball Stewart Baxter</p> <p>John Coombs Dan Brown Ian Churchill</p> <p>Gary Hall David Johncock</p> <p>David Knights Ian Moore (IMo) Richard Stevenson</p> <p>Jim Stevens</p> <p>Alan Turner Matt Walsh Rosie Brake Ian Manktelow (IMa)</p>	<p>PRTC Risborough Area Residents Association</p> <p>PRTC Risborough Rugby Club PRTC and Monks Risborough Society pro tem</p> <p>PRTC and WDC Cabinet Member for Planning and Sustainability, WDC</p> <p>WDC Princes Risborough School (for Richard Clayton), Risborough Area Partnership</p> <p>PRTC roll B agent for HS2 select committee</p> <p>PRTC and WDC Risborough business group Planning Policy Officer, WDC Planning Policy Team Leader, WDC</p>
Apologies:	<p>Bill Bendyshe-Brown Richard Clayton Rolf Van Apeldoorn Dave Maycock</p>	<p>Buckinghamshire County Council Risborough Area Partnership Longwick Parish Council Askett Society</p>
TBD:		Monks Risborough Society

Minutes	Actions
(1) Previous Minutes	
This is the first meeting of the group. Previous minutes will be reviewed and agreed at the next meeting.	
(2) Notes and actions from the last meeting	
See above	
(3) Welcome and Introductions	
AT chaired the meeting and everyone introduced themselves.	
(4) Draft AAP management organisation	
RB explained the rationale for the management organisation and WDC's aspiration to give as much discretion to the group as possible within the main scope of the plan. The group worked through the draft page by page and an updated version is included with these minutes. Discussion focused on	

Minutes	Actions
the following:	
<p><i>Communication and context</i></p> <ul style="list-style-type: none"> • DK asked that there should be agreement on communication and how that is managed across the various interests. • RB affirmed that WDC do try to reach as wide an audience as possible through various channels but would welcome the advice and assistance of the group in this. • IC also asked for the steering group minutes to be set in a context, or narrative, for the town plan so that people have a good understanding of why it is needed and the role of the steering group. It was suggested that this narrative could be supported in future editions of Crosstalk. 	
<p><i>Membership and representativeness</i></p> <ul style="list-style-type: none"> • IC asked that the communities surrounding Princes Risborough should be represented, as there is a wide hinterland that depends on the town. AT suggested that this could be covered by holding a specific workshop for parishes. • DK was concerned that the group is not representative of the demographic profile of the town. It was suggested that this deficiency could be addressed by inviting relevant groups to future meetings where there is a particular focus. 	
<p><i>Drivers for growth</i></p> <ul style="list-style-type: none"> • The group needed to understand the drivers for growth and how much say they would have over the size of development / numbers of homes. • IMA explained how the overall constraints of the district in terms of Green Belt and AONB are focusing some growth in the north of the district. (Adding that the assessment of the Green Belt across the district is likely to yield sites for development in the south of the district). The requirement can be brought down from the overall objectively assessed housing needs but WDC will not be able to persuade other districts to take growth unless they can clearly demonstrate that all options have been fully explored within the district boundaries. And of course other districts may look to WDC to meet their needs too. There will be a good feel by the end of 2015 how far WDC have to go, and are happy to share the relevant report when finalised (HEDNA). • IC asked for better understanding of how infrastructure tipping points would inform the potential steps for growth in the town. IMA explained that WDC would be testing these – 	<p>WDC</p>

Minutes	Actions
<p>putting out an initial physical extent that makes sense and then testing infrastructure and deliverability. But the scale of growth is likely to be in the range 2000-2500.</p> <ul style="list-style-type: none"> • IMA also explained that Risborough is a target for developers – witness recent applications at Mill Lane and Molins – so a plan for Risborough is the best opportunity for getting a managed and comprehensive approach rather than piecemeal development. • AT affirmed that the plan is of primary importance. The urgency means that the project can and should be progressed while overall numbers are being finalised. 	
<p><i>Funding strategy</i></p> <ul style="list-style-type: none"> • JS said the group would need oversight of the funding strategy for infrastructure. This will be added to the roles and responsibilities of the group. The project team will prepare this and ensure that Risborough's voice is heard with the LEP. WDC will share the management organisation with BTVLEP. • The steering group will invite different infrastructure and service providers to future meetings. 	WDC
<p><i>Project management</i></p> <ul style="list-style-type: none"> • RS pointed out that there needed to be a project description in the management organisation document. • He also advised that there should be a risk management strategy, including a risk register. • DJ affirmed that the main risk for the project sits with WDC as the Local Planning Authority. 	WDC
<p><i>Community Land Trusts and affordable homes</i></p> <ul style="list-style-type: none"> • The group were supportive of the need for affordable homes for local people, and the need to improve public understanding about what this means. • AT put forward the principle of Community Land Trusts as a vehicle for local control of housing and a means of capturing land value for the community. 	
<p><i>Objectives and Measures</i></p> <ul style="list-style-type: none"> • JS pointed out that aspirations for the town should be measurable and include indicators for the economy, sustainability, and delivery of good public services. 	

Minutes	Actions
(5) Programme of work and short-term actions	
<p><i>Shorter-term actions</i></p> <ul style="list-style-type: none"> • The group would find a site visit (to Whiteleaf Hill and then through the expansion area) very helpful. WDC will arrange this. • Some of the group new to planning would find an 'introduction to planning' like those given to the reserve sites liaison groups would be helpful. WDC will arrange this. 	<p style="text-align: center;">WDC</p> <p style="text-align: center;">WDC</p>
<p><i>Master planning and transport briefs</i></p> <ul style="list-style-type: none"> • WDC have commissioned Louise Thomas to assist with developing the master plan for Princes Risborough. They are also on the point of commissioning a wide-ranging transport brief with Jacobs. • JS asked for sight of the transport brief (actioned) and returned comments to WDC. 	<p style="text-align: center;">WDC</p>
<p><i>Vision and objectives</i></p> <ul style="list-style-type: none"> • The group appointed a working group to develop a draft vision and objectives for Princes Risborough for the next meeting. DB, IC, RS, DK, GH, AT and IMo volunteered for the group and they will arrange to meet separately. 	<p style="text-align: center;">W/G</p>
(6) Forthcoming engagement	
<ul style="list-style-type: none"> • WDC have arranged to staff a stall at the street fair on 11th July. There will also be a drop-in session at the Community Centre on Friday 18th July. 	
(7) Applications update	
<ul style="list-style-type: none"> • Molins sports ground – withdrawn but likely to be resubmitted • Mill Lane awaiting appeal date – likely to be an enquiry • Askett / goat farm – early days • Longwick Boxer Road / Barn Road – awaiting appeal date, WDC pressing for an enquiry over a hearing. (Nb Gladman have submitted a new application here) 	
(8) AOB	
<ul style="list-style-type: none"> • There was no other business. 	
(9) Next Meeting	
7 p.m. Wednesday 8 July at the Princes Centre	